

2026–2027 Enrollment and Registration Information

The Creative
Curriculum®
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St. Luke's Children's Center

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Dear Parents,

Registration for Student Enrollment for the 2026–2027 School Year for children who are currently enrolled at St. Luke's Children's Center (and their siblings) is scheduled to begin on Tuesday, February 3rd. All children who are currently enrolled are **guaranteed** a space for the following school year, but only for 10 business days. Beginning Tuesday, February 17th, all remaining vacancies will open for registration to St. Luke's Lutheran Church members. On Tuesday, February 24th registration will be open for families on our current waiting list. March 3rd registration will open to the general public. You may register after February 17th, but SLCC **cannot** guarantee the availability of spaces. We are looking forward to another wonderful school year with your child. Please read the following information carefully to understand how registration will take place this year.

Registration Dates

February 3rd– SLCC School Family

February 24th– SLCC Waiting List

February 17th– St. Luke's Church Members

March 3rd– General Public



Medical Requirements

The Department of Health and Environmental Control (DHEC) requires that all children three months of age and older must have one of the following:

- I. A South Carolina Certificate of Immunization for Preschool Attendance
- II. A South Carolina Certificate of Religious Exemption
- III. A South Carolina Certificate of Medical Exemption

Summer Activities

Our Two, Three, Four, and Half-Day Four year old students will participate in a unique and educational Summer Program packed with activities, fun, and adventure.

An Activity Fee of \$65.00 (due on June 1st) is charged to provide:

- St. Luke's Summer T-shirt
- Kona Ice and Stretch-N-Grow
- Hire Summer employees for assistance during Water Days
- Additional Programming such as Mr. Music Man, Soccer Shots, Storytelling, etc.

Withdraw Process

If parents choose to withdraw their child, they must do so officially by completing the Withdrawal Notification Form and designating a last day of attendance.

- A copy of the form is located in the back of the Parent Handbook and is also available in the Main Office.
- Parents will need to give at least **two weeks** advanced notice. If the school does not receive notice, then we will continue to bill tuition until we have received proper notice, including the last day of attendance.
- In the event that a family withdraws their child during the first 10 days of the month, tuition will be prorated. If a family withdraws their child after ten days, tuition for that month is paid in full.
- In the event that you withdraw your child from SLCC for any portion of the school year and you have registered for the following school year, tuition will be due for those remaining months unless the placement can be filled by SLCC through the enrollment of another child.
- In the event that the tuition is not paid for those remaining months, and the placement is not filled, you will forfeit your child's placement for the following school year.

Registration Guidelines

- If you are re-enrolling your child, you may drop off your paperwork and registration fee to the Main Office when you bring your child to school on February 4th.
- If you would like to register a sibling, please understand that spaces are limited and not guaranteed. Enrollment is based on first come, first served.
- No Registration may take place before Tuesday, February 4th, 2026.
- Registration forms and fees may only be submitted in the Main Office to Brenda Carr, Sharon Ancrum or Alethea Brooks. Please **do not** submit forms/fees to your child's teacher.
- Registration forms for the full-day program must be accompanied with the registration fee of **\$200.00** per child or the registration will not be complete.
- Registration forms for the four-year-old program must be accompanied with the registration fee of **\$125.00** per child or the registration will not be complete.

Age Group Requirements

Classroom placement is based upon date of birth, developmental needs, and teacher observation.

- **Peeps** must be 6 weeks old to enter the program
- **Cats** must be 5 months old by August 11th
- **Fish** must be 9 months old by August 11th
- **Bunnies** must be 13 months old by September 1st
- **Tigers and Ducks** must be 18 months old by September 1st
- **Lions and Turtles** must be 2 years old by September 1st
- **Threes classes** must be 3 years old by September 1st
- **Fours classes** must be 4 years old by September 1st

Three & Four-year-old classes require students to be toilet trained with independence and proficiency. Teachers are not allowed in the bathroom with students.

DSS requires all infants to be accustomed to napping in a crib. Napping in bouncy seats is not allowed.

It would be best for infants to be accustomed to noise during nap times.

For Families with more than one child enrolled in SLCC: Tuition for the second child will be reduced by \$75 per month. (Excluding the four-year-old half-day program)

Tuition Rates

Beginning August 1st

12-month Payment Schedules

<u>Bi-Monthly</u> on or before the 1st & 15th	<u>Monthly</u> on or before the 1st
<u>Infants</u> Peeps, Cats, and Fish \$502.50	\$1005.00
<u>Toddlers</u> Bunnies, Tigers, and Ducks \$487.50	\$975.00
<u>Twos</u> Lions and Turtles \$470.00	\$940.00
<u>Threes and Fours</u> \$465.00	\$930.00
<u>Fours Half-Day</u> \$212.50	\$425.00

Payment Policies

- Tuition payments are due by the 1st of the month. If you choose the bi-monthly payment plan, payments are due on or before the 1st and 15th of every month.
- Tuition may be paid by cash, check or online payments through Tuition Express.
- Post-dated checks cannot be accepted.
- If a check is returned due to insufficient funds, a fee of \$50.00 will be assessed and we will require a different form of payment.
- In the event tuition is 10 days overdue (5 days if you pay twice a month) the following actions will be taken.
 1. A reminder email will be sent to the family informing them that tuition is overdue, and a \$50.00 late fee will be assessed to the balance.
 2. If necessary, the family may set up a payment schedule in cooperation with the Director.
 3. If payment is not received within 10 business days of receipt of the reminder email, the Director will send an official letter requesting a meeting with the family.
 4. If the family does not meet with the Director, a second letter will be sent informing them that their child may not return to SLCC until the balance is paid in full.

Applications

All new applications for enrollment are recorded and considered on a first come, first served basis. All policies and terms published in the St. Luke's Children's Center (SLCC) Parent handbook apply.

Snack and Lunch

SLCC will provide two substantial healthy snacks each day as part of your tuition.

Parents must bring a healthy lunch each day. Lunch box guidelines are provided in our Parent Handbook.

Never Too Young to Learn

The mission of St. Luke's Children's Center is to provide a safe, nurturing, Christian learning environment for children ages six weeks through five years. We support each child's optimal growth and development across the physical, cognitive, emotional, and social domains.

Our program is designed to create conditions for success and establish strong foundations to build school readiness. We do so by using The Creative Curriculum® by Teaching Strategies and developmentally appropriate practices that are both challenging and achievable. St. Luke's Children's Center is committed to excellence, equity, and inclusion for all children and families we serve.

Connect with us:

Website: www.stlukessummerville.com

Facebook: www.facebook.com/SLCC1973